## MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Activity month May Report date 28/05/22 Person Jordan Soal



Activities carried out (✓)									<b>₽</b> 0			Jce	
Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All		Х3				X20						
Baird Close	4												
Betts Way	1		✓										
Cobham Way	5		✓										
County Oak Lane	1	✓	X2				✓						
County Oak Way	1	X2	X2				✓						
Crompton Way	3	✓	✓				✓						
Faraday Road	2	X2	X2				✓						✓
Fleming Way	Various	✓	✓				✓						
Gatwick Road	Various	✓	ХЗ				✓						
Hydehurst Lane	2		✓				✓						
James Watt Way	5	X2	X2										
Jenner Road	2		✓										
Kelvin Lane	2		X2										
Kelvin Way	2	X2	X2					✓					✓
London Road	Various	✓	✓				✓						
Manor Royal (road)	2/3	✓	X2				✓						
Maxwell Way	4	✓	✓				✓						
Metcalf Way	1	X2	X2				✓						✓
Napier Way	3	✓	✓				✓						
Newton Road	2	X2	X2										✓
Priestley Way	5	X2	X2				✓						
Royce Road	5		✓										
Rutherford Way	5	X2	X2				✓						
Tinsley Lane	4		✓				✓						
Tinsley Lane North	5	✓	✓					✓					✓
Wheatstone Close	5												
Whittle Way	5		✓										
Whitworth Road	5	✓	✓										
Woolborough Lane	3		✓				✓						
Gateway 1 (Manor Royal)	-	✓	✓										
Gateway 2 (near Thales)	-	✓	✓										
Gateway 3 (near Astral)	-	X2	X2										
Gateway 4 (James Watt)	-	✓	✓										
The Terrace	3	✓	Х3				✓						✓
Crawters Brook	2		✓				✓						
Gatwick Road Parade	5	✓	Х3				✓						
Woolborough Subway	3		✓				✓						
Green Lane Subway	3		✓										

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## Main actions provided

Grass cutting is going well with round 2 now complete.

Pocket parks and grass bundings have also been cut, with some bunding areas being left for wildflowers.

In between grass cutting we have been carrying out various other tasks. Litter picking has been our main priority this month to help grass cutting run smoothly. (1820kg of litter and fly tip has been collected).

Our small works team has been out to repair various broken signs (Faraday Road, Newton Road).

#### **Comments and observations**

We're still experiencing vandalism within some parts of Manor Royal, these areas will be continued to be monitored.

Our Maintenance Team attended the Manor Royal Know Your Neighbour event in which we received very good feedback on the work we're doing and areas where we can trial various things (additional/new bins in pocket parks and high footfall areas).

## Suggestions for future actions, improvements or additional activities planned

We will start our third round of grass cutting on 06/06.

We are also planning on weeding the new planted areas in the Pocket Parks.

### Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

# MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)				
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks				
		+ identify hotspots and trial extra bins				
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-				
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-				
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals				
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes				
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required				
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)				
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts				
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts				
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance				
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa)	X2 weed sprays				
	Removal of dead standing weeds (4pa)	X4 dead weed removals				
	Weed ripper as required	Weed ripper as required				
		On footpaths and common areas				
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout				
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance				
		(as Annex C)				
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found				
-	Reactive/response service through a single point of contact as required	Reactive/response service as required				
-	Provide monthly information	X12 reports (monthly)				
	<ul> <li>feedback on what has been done and what is planned</li> </ul>					
	<ul> <li>Available performance data - quantities such as volumes,</li> </ul>					
	lengths, waste weights etc. (tba)					
	<ul> <li>photographic evidence of before and after improvements,</li> </ul>					
	<ul> <li>suggestions for further/future enhancements</li> </ul>					
	Attend meetings as required					

Notes: (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.